



TGI WORKING GROUPS

NOTICE OF OPPORTUNITY

PROPOSALS ARE ACCEPTED ON A ROLLING BASIS

Please submit your proposal to TGI@slu.edu

Questions or inquiries regarding this NOO can be directed to: TGI@slu.edu

BACKGROUND

The Taylor Geospatial Institute (TGI) is a comprehensive and holistic geospatial research community comprised of eight of the Midwest's outstanding research institutions and led by Saint Louis University. The Institute's mission is to advance geospatial science through multi-institutional, interdisciplinary collaborations in order to create innovative, real-world solutions to societal grand challenges. The Institute's vision is to become national leader in geospatial science research and accelerate the St. Louis region's development as a global geospatial center of excellence.

TGI is establishing a formal framework for faculty and researchers at partner institutions to establish "TGI Working Groups." A TGI Working Group should consist of researchers from two or more TGI institutions, who meet regularly to pursue common goals related to TGI's mission of advancing collaborative geospatial research. The Institute plans to create a limited number of working groups to allow faculty to coalesce around a research topic of interest to them.

GOALS OF TGI WORKING GROUPS

The goals of a TGI Working Group are as follows:

- Provide a framework for TGI researchers to collaborate and exchange ideas in a specific area of interest or research. The research area should be aligned with the mission and vision of the Institute.
- Strengthen the connections between multiple TGI partner institutions and faculty members in the consortium.
- Increase the impact of the Institute and individual faculty members of the working group's specific focus area.
- Lay the groundwork for future collaborative grant applications and joint research activities.
- Have some fun.

REQUIREMENTS TO FORM A TGI WORKING GROUP

A TGI Working Group should fulfill the following requirements to be considered:

- At least six faculty and/or researchers from two or more TGI partner institutions.
- One designated Working Group Lead, who acts as a liaison between the Working Group and TGI leadership.

APPLICATION PROCESS

Faculty interested in forming a TGI Working Group should submit the application materials to the

Research Council member of the partner institution of the working group's leader.

The application material should consist of a proposal, no more than 1 to 2 pages, which includes the following:

- Working Group Scope (if approved, this information will be posted on the public face of the TGI website):
 - Working Group Title.
 - Working Group leader(s) Information.
 - Provide a short write-up on the purpose and vision of the group. Articulate how the working group will contribute to (or augment) [TGI's mission, vision](#) or existing TGI [research focus areas](#).
 - Propose clear goals and activities for the working group.
- Appendix (this information will not be shared on the website):
 - A list of resources requested to create and operate the working group. This can be financial support (for example funding for food, travel for speakers, etc.), or logistics support (for example TGI staff to support an event), or material support. There is no explicit cap on the amount of resources that can be requested, but the Research Council will weigh the request against the return of investment to the TGI mission and vision.
 - A list of potential members & their institutional affiliations including:
 - Core members (faculty and/or researchers highly interested in being an active group member)
 - Other interested faculty and/or researchers

A new TGI Working Group must be formally recommended by a Research Council member. A Research Council member must provide the application material to the Council. The Research Council will provide a recommendation to the TGI Director. The final approval for the creation of a working group, along with the resource allocation, is made by the TGI Director.

EXPECTATIONS

Every TGI Working Group is expected to:

- Provide a short write up of the working group for the TGI website to advertise the working group.
 - 3 paragraphs (200 to 300 words total)
 - Group description
 - Group activities
 - Call to action – a pitch for why people should join
- Meet once every two months, maintaining a shared record of meeting participation and areas of discussions. We would like to add all working group meetings to TGI's calendar, to increase awareness and participation.
- Provide short reports of activities and contributions to the TGI mission on a quarterly

basis.

- Provide updates and promote the working group at least once a year at consortium-wide events.
- Contribute to the annual report.

ADMINISTRATIVE CONSIDERATION

The leader of the TGI Working Group will receive the requested funds and manage them from their home institution. The leader will be responsible for managing the financial aspect of the working group and manage the resource allocation.

CHANGE LOG

Ver 12/12/22 – Original NOO draft

Ver 02/16/22 – Original NOO released on 02/16/23